## Burwood Girls High School

### ENROLMENT PROCEDURE FOR STUDENTS APPLYING FOR YEAR 11, 2017

#### Timeline for Parents/Carers/Students

<table>
<thead>
<tr>
<th>ACTION</th>
<th>DESCRIPTION</th>
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<tr>
<td><strong>Read Year 11 Options Book 2017</strong> available online Wednesday 20 July 2016</td>
<td>Provides description of all courses, and their requirements, available at BGHS.</td>
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| **Register interest** in applying for enrolment at BGHS by submitting **BGHS Enrolment Enquiry Form** by 3:00 pm, Thursday 21 July 2016 | Submit **BGHS Enrolment Enquiry Form**  
Complete form online and then print (or print form and fill in by hand) and return form to the school by post, email, fax or in person, **by 3:00 pm, Thursday 21 July 2016**.  
(Please note the school is closed during the school holiday period 2-17 July 2016 inclusive.) |
| **Attend Year 11 Subject Selection Evening**  
Thursday 21 July 2016  
School Hall  
7:00 pm | All current Year 10 students and **new applicants** must attend Year 11 Curriculum Night to hear presentations about subject options.  
At the presentation evening:  
- **collect** copy of **Year 11 Options Book 2017** that describes the proposed curriculum for 2017  
- **new applicants** who wish to register interest in applying for enrolment must **sign on and meet with Deputy Principal at end of presentation evening**. |
| **Attend interview**  
Tuesday 30 August 2016 | You will be informed before 30 August about an interview during the day on Tuesday 30 August and given an interview time. You will also be asked to provide any outstanding documents required by the school prior to the interview. |
| **Complete and submit Subject Selection form during interview**  
Tuesday 30 August 2016 | **New applicants** use information in the **Year 11 Options Book 2017** to select subjects. During your interview, you will fill in the **Subject Selection form** and indicate your first and second choices of subjects you would like to do in each line.  
**NB:** Submission of **Subject Selection form** does **not** signify enrolment at Burwood Girls High School has been successful at this point. |
| **Offers of enrolment – October 2016** | **You will receive a letter in October** informing you whether your application for enrolment has been successful. |

*Information provided in this document was accurate as at 10 June 2016.*