MEMBERS: Robert Brett .......... Community Member
Elaine Browne .......... Manager, P&C Uniform Shop
Christina Cleaver ......... Parent
Tim Cunningham ........ Community member
Lesley Jolly .............. Parent
Ed Kent ..................... Teacher
Perry Kritselas .......... Chairperson
Mia Kumar ............... Principal
Leanne McKee .......... Community member
Nick Miller .............. P&C President
Karyn O'Brien .......... Deputy Principal
Marina Pieri .............. Parent
Patrice Simpson .......... Teacher
Kathy Totidis .......... Parent
Amal Dib ................... Student Representative
Bonnie Fitzgerald ......... Student Representative
Samantha Kotsakis ......... Student Representative

APOLOGIES: Janina Longman (sick)
Gavin Parker (BOSTES course)
Alice Magoffin

1. Nick welcomed school council members and chaired meeting until Perry Kritselas arrived.

2. Business arising from previous meeting was tabled:
   2.1. International Students Compliance Audit was undertaken on 25 July. This included reviewing the following documents:
   - Annual evaluation completed in Term 2.
   - The International Students Handbook
   - Documentation given to students and carers at BGHS
   - Enrolment procedures
   - Student file samples
   - Website and link to DE International

   A final report on compliance has not been received as yet.

2.2. Stage 2 shelter for the sporting field ($54 800) was discussed. Email requesting FAST Football Academy to contribute was sent after last meeting, but no response to email or phone calls. It was seen to be a priority to provide shelter for students in the summer. Principal would continue with shelter program and request support from the P&C at their next meeting on 17 August.

2.3. Enrolment for Year 7 in 2017 was hovering around 180 students. On 28 July, 210 students were listed as coming. Some students are considering selective school placement. Karyn reported final enrolment would be more accurate by the end term 3.
2.4. Bus Signage has been investigated by Perry. Signs at both sides and back of bus would include:

Burwood Girls High School
Centre of Excellence in Girls Education
"Not For Ourselves Alone"

Discussion took place about having the website or telephone number on the bus. It was decided that no contact details be on the bus. The cost was $1000 for signage. Perry would organise sign writers during the holidays in September.

2.5. Women in the Hall project was discussed. More women have been identified and SRC will suggest more pictures for next meeting. Karyn raised the recent event of principal receiving special award from President of Korea for services to Korean Education in NSW.

2.6. Previous discussion about updating our school website was reviewed. Principal reported that the Department of Education is keen to support schools in developing their websites. This could be a priority for Burwood GHS for 2017. There is now a Communication and Engagement Directorate in the Department of Education with a school website service. Schools need to register, service takes a month to organise the ‘proforma website’ and school can take up to two years to build their website. Cost is $484 pa and so far 2000+ schools use this service.

3. The student representatives provided their report. So many things have occurred:

- ‘Do the right thing’ campaign (involving posters) looking after environment is well underway.
- Recycling bins are now installed as a result of Burwood Council support.
- Jump Rope for Heart – involved support of students and staff wearing pink/red and training year 7 students to jump later in the year.
- June 29: “Beanies for Brain Cancer” raised over $600 and was well supported by students and staff.
- Community Awards – four year 11 students presented their views on the importance of SRC and student voice at Ashfield Wests Awards. They are in the finals for a community award.
- FSD#2 involved opportunities for students years 7 – 12.
- Refugee Week focus in assembly involved two Syrian refugees speaking about their experiences and the same assembly included Naidoc Week presentation by an Indigenous performer.
- PACFEST involved Homebush and Granville Boys High Schools – outstanding performance at Liverpool. Students were also involved in PACIFICA.
- SRC representatives attended Homebush BHS Multicultural Day and enjoyed performances.
- IFTAR dinner was held last term with great support from students, parents and teachers.
- Textiles students involved in Days for Girls, made 215 Hygiene Packs to be sent to Bhutan, in collaboration with BPW organisation.
- Theatre Sports competition was held for all schools and Burwood GHS team came sixth in the state, competing against Cranbrook, Scots etc. BGHS was the only government girls school in the finals. Very proud of achievements of our girls.
- Concern expressed about SRC question (on ‘ethically made garments’), removed from the uniform questionnaire. Amal concerned about student voice not being heard. Discussion about why this happened? Students voice is valued and Nick, on behalf of P&C, expressed concern about the process and what led to their question being omitted. Concerned about breach of confidentiality and actions of some which led to the change in the survey. Patrice offered to speak with the SRC about the situation of uniform survey and the removal of the SRC question.
- BOW exhibition held on 2 August was outstanding and Nick reported the quality of student work was amazing. Congratulations to all.
4. There has been increasing interest in uniform standards, uniform quality, as well as accessibility to the uniform shop. Parents were surveyed last term and the results presented at the P&C meeting on 20 July. Karyn tabled survey results which indicated that parents, in general:

- Not satisfied with opening hours
- Not wanting another manager on site
- Prefer online option
- See PE shorts as a problem and need to review style
- Issues with Junior skirt
- Kilt style and summer dress was 68% yes.

The uniform shop has been operating at this school since late 80s and operated by the P&C who employ staff to manage it. The question needs to be asked whether there is a need for a uniform shop when most parents prefer to buy at weekends, Thursday nights or online? Is it commercially viable?

Surveys of other high schools show similar issues:

- Rental for uniform shop
- Cost effectiveness
- Hours of operation
- Service to clients
- Revenue raised from $20,000 to $120,000 (in one school.)

5. Principal outlined the building project for 2016/17. Burwood GHS is part of the Secondary Schools Renewal program – DoE has identified a selection of secondary schools (13) for improving the physical environment and aesthetics of these schools. This may involve:

- Upgrading main entrances
- Clearly legible wayfinding
- Integrate technology and outdoor furniture to facilitate social learning
- Identify high risk vehicle and pedestrian pathways

The school was consulted on 2 June and at that time identified a new possible entrance to the school. The $25,000 grant is another funding source for ‘facelift’. The two building projects are quite separate. The $25,000 grant from Jodi McKay (+$50,000 P&C) is to upgrade main foyer, sick bay and toilet facilities. The Secondary Schools Renewal is to upgrade the main entrance which may be near music, which is the non-Federation part of the school. A follow up meeting will be conducted on Friday 2 September, 9am – 10.30am. Nick Miller has been invited but unable to attend. Perhaps Effie Matsas or Perry Kritselas may like to be involved and need to contact the Principal.

6. Perry reported on road safety issues and that he was meeting with Burwood Council regarding fencing and lights which may result in the removal of the roundabout on Queens Street and Cheltenham Road intersection.

7. Longitudinal study of parent responses was tabled in Janina’s absence. Responses from parent surveys revealed the following about Burwood GHS:

- Effective feedback on learning
- Homework policy supported
- Increase in extra-curricular activities is valued
- Student leadership opportunities increased.
- BYOD supported
- SRE not seen as necessary part of curriculum

TTFM surveys for parents can involve two questions (open ended) as well as two multiple choice. Ideas sought as to which questions to ask would be requested at P&C meeting.
8. General Business items.

8.1. Ray White advertising in School newsletter EVENT to be reviewed. Caitlin Border’s mum was the initiator and needs to be contacted.

8.2. External validation is a new process for schools to indicate their progress on fourteen elements contained in Learning, Teaching and Leading in the Schools Excellence Framework. Our school is one of the first to be involved this year and it took a team of seven, several hours to upload evidence to support our decisions on how the school is performing in relation to each of fourteen elements. The areas for external validation for BGHS:

- Learning opportunities
- Catering for EALD learners
- Professional learning
- Student leadership
- Community connections

Suggested that students be involved in discussions. Evidence was submitted for all five areas. Further discussion will take place on 16 August with external principal panel members.

8.3. Drama Space is desperately needed and students want action. Principal informed them that DD2 may become new office area and that it was necessary to wait for the Secondary Schools Renewal plan before a decision taken on drama upgrade.

8.4. Multicultural Focus for film was raised by Kathy, as an area to develop. Use of Filmpond to celebrate diversity was viewed as appropriate by Burwood GHS. Celebrate schools individually or collectively could be considered.

8.5. Students think it is great we have a school bus and requested photos of students on the bus.

Meeting closed: 7.18pm

Next Meeting: Wednesday 2 November