Burwood Girls High School - P&C Meeting
Minutes of Meeting #4/2016: 15 June 2016

Attendance: Janina Longman- Deputy Principal, Karyn O’Brien- Deputy Principal, Nick Miller- President, Alice Magoffin-Vice President, Tim Cunningham-Vice President, Perry Kritselas-Treasurer, Effie Matsas-Secretary, Kathy Kritselas-Assistant & Social Secretary, Elaine Browne (and others as noted on the Attendance Log)

Apologies: Tamra Palmer, Mia Kumar

Minutes by: Effie Matsas

1. **WELCOME**
   Meeting opened by Nick Miller in the Library at 7pm and welcomed guest presenters John van Leeuwen, Head Teacher Science and Jess, Inner West Gonski Co-Ordinator.

2. **GUEST PRESENTATIONS – John Van Leeuwen**
   - John presented an in-depth session on the importance of innovation in science learning along with changes in the educational landscape. Teachers’ roles are now more as facilitators fostering collaborative learning and creative technology integration – STEM in schools (Science, Technology, Engineering, and Mathematics).
   - 75% of the fastest growing occupations in Australia will require STEM skills and knowledge
   - Inequalities in STEM take up as girls are less likely to engage in STEM subjects.
   - Two innovative approaches have been implemented at BGHS – Integrated STEM learning and project based learning which allow students to set specific goals/design challenges from various disciplines. Examples include:
     o Yr 7 “Burwood goes Ballistic” challenge (science & maths)
     o Yr 8 Mini Vivid Festival (science and art)
     o Yr 10 Sustainable Housing Project
     o Yr 9/10 Engineering subject elective.
     o 3-d printing
   - Pedagogy in the 21st century emphasis on the 4 C’s – collaboration, creative thinking, creativity and communication.

   **GUEST PRESENTATIONS – Jess**
   - Outlined Gonski program and provided an update before the Election.
   - Presented the BGHS Gonski story – liaison officers, bridging classes, homework centre.
   - BGHS fully supports the Gonski program
   - Other events -19th June door knock, 20th June education forum / meet the candidates, 22nd June rally at Burwood Park, National Gonski week

3. **PRINCIPAL’S REPORT - Presented by Karyn O’Brien**
   3.1. Ipod staff meetings (Professional Opportunities for Discussion) sessions introduced – how to move education into the 21st century and use the 4c’s. Reporting on 21st century skills and how to implement at BGHS
   3.2. Gonski monies were used to fund the new Homework Centre which opened with free tutorials (ex BGHS students). 30-40 students have attended. Initially offered to Yr11/12. Now offered to Yr 10.
   3.3. ACON Pride in Diversity Awards. School Captain and prefect attended.
   3.4. Athletic age champions acknowledged with overall house win to Kayeroo
   3.5. 2 x Yr 7 students talked about first semester in high school
   3.6. Variety Night was an elaborate production by brilliant student performers and working with Yr 10 Live Production class.
3.7. Yr7/8 debating team defeated Ashfield Boys.
3.8. Music students attended a Songwriters workshop where they composed, produced and recording own songs with the help of songwriters and recording professionals.
3.9. Bridging program with Vietnam schools to encourage schools in NSW to be involved with Asian schools.
3.10. Building site visit from DoE (Project Managers and Architects) reviewed school façade, entry points and front reception/admin. Plans will be presented to the school end of July.
3.11. Senior Concert Band and senior strings on Orange tour was successful with students working with the Orange Youth Orchestra and engaging with the aged (Aged Care) and young children at Kelso Public School (disadvantaged school)
3.12. Staff participated in “we give a Gonski”
3.13. PACFEST was successful, collaborating with Homebush Boys and Granville Boys to showcase “say no to violence” performance.
3.14. Yr 7/8 disco was successful. Special thank you to parent supervisors on the night. Students acknowledged it was the “best ever school disco”
3.15. Biology competition winners with two students winning family trips to Tasmania
3.16. Theatre Sports are competing in the State Finals at Enmore Theatre
3.17. **Upcoming Events**
- Theatre Sports finals next week
- NAIDOC and refugee week assembly
- IFTAR Dinner - Karyn asked if parents would like to attend the IFTAR dinner.
- Zone Athletics
- Chinese parent morning tea
- STEM Conference, BGHS to showcase programs
- Yr 7 & 9 Parent Teacher Student interviews
- Tidda Girls spelling bee fundraiser
- Dance Festival at Seymour Centre
- Regional Cross Country
- ‘Days for Girls’ inter-school workshops
- Yr 7-9 Recognition assembly (previously Blue & Gold)
- Yr 10-12 Recognition assembly (previously Blue & Gold)
- School holidays 2 Jul-18 Jul
- Term 3 staff development day 18 Jul
- School returns on Tue 19 Jul
- Yr 10 Subject selections 21 Jul

4. **PREVIOUS MINUTES**
P&C Minutes 18 May 2016 were tabled –

*Motion: Minutes adopted by Tim and seconded by Perry*

5. **ACTIONS FROM PREVIOUS MEETING:**
5.1. Bounty – Effie to follow-up
5.2. Election Day Cake Stall – Janelle and Alice volunteered to co-ordinate. Approx 10 parents have agreed to bake. Agreed that baked goods need to have list of ingredients. Also request if school will be able to assist in terms of baking/cakes.

*Action: Janelle to email Karyn re: school assistance*

5.3 Uniform Meeting held earlier at 6pm. Uniform shop options were raised.
5.4 Grounds improvement Project – Seating to be ordered

*Action: Effie to order 4 bench seats + organise for removal & relocation of existing picnic tables*
6. **TREASURER’S REPORT**

6.1 Perry sourced bank statements from 2014 onwards. These will need to be reconciled as payments are likely to have been duplicated for canteen furniture and landscape suppliers. Expenditure would have been taken out of the P&C levies held by the school, instead of the school account, as requested.

*Action: Perry and Effie to review banks accounts and identify duplications (if any).*

6.2 P&C balance as at 18/5/2016 at $63,607.58

Received P&C levies of $10,977.48 and interest of $2.52

Paid Yr 7 BBQ supplies of $304.52

Uncredited Grant Funds at $25,000

**P&C Balance as of 15/6/2016 at $99,283.06**

(Document attached)

Note, $40,000 has been transferred to a term deposit at 2.5% for 3 months with expected interest of $250.

*Action: Adopted by Tim and seconded by Kathy*

P&C is in a unique situation where funds are available (prior years, limited funds available). The uniform shop has forwarded several payments lately to the P&C.

Following funds have been allocated for 2016 expenditure:

- $25,000 to match grant for building/refurbishing
- $12,000 for 2016 landscape works
- ???????? for industrial fans/aircon for hall

*Action: Prepare forward planning list for possible 2016/17 expenditure at next P&C*

Perry organised online P&C banking

*Action: Effie and Nick to sign bank documents*

6.3. **Uniform Shop Report**

Green school jumpers (old stock/25 yrs) were donated to Westmead Hospital (letter attached). Tim indicated that the uniform shop is going through old/obsolete stock and recording stock items.

*Action: Uniform Stock report to be completed*

As of 18/5/16, uniform shop account balance at $15,189.28

Received income of $10,955 and interest $1.85

Paid uniform suppliers $13,243.50 and merchant fee of $80, .52

**P&C Uniform Account as of 15/6/2016 at $12,822.11** (Documents attached)

*Action: Adopted by Tim and seconded by Kathy.*

7. **CORRESPONDENCE**

7.1 Foster Carers – Kathy Karatasas from Settlement Services International raised issue/need and if anyone is interested in long or short term placements.

Email: kkaratasas@ssi.org.au

8. **OTHER BUSINESS**

8.1 Nil

Meeting closed at 9pm - Next Meeting: Wednesday 20 July 2016
### Burwood Girls High School - P & C Account Snapshot

**15/06/2016**

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### TIMELINE

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<th><strong>Details</strong></th>
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8 June 2106

Mrs E Browne
Uniform Shop
Burwood Girls High School
24 Claremont Road
BURWOOD HEIGHTS NSW 2134

Dear Mrs Browne

Thank you for your kind donation of various items for the children. They will be allocated as instructed by the Co-ordinator.

The Hospital is extremely grateful for the donations that we receive as our Volunteer Department has many diverse avenues in which they assist.

Yours faithfully

J. D. Jenkins
Volunteer Co-ordinator