Burwood Girls High School - P&C Meeting
Minutes of Meeting 18 June 2014

Attendance: Mia Kumar-Principal, Janina Longman-Deputy Principal, Alice Magoffin- President, Effie Balomatis - Treasurer, Effie Matsas - Secretary, Christine Williams, Kerry West, Lesley Jolly, Alan Anderson, Kathy Kritselas, Nick Miller, & attendees as noted on attendance register.
Apologies: Elaine Brown
Minutes by: Effie Matsas
Meeting Opened: 7.20pm

1. WELCOME
Meeting opened by Alice Magoffin in the Library at 7.20pm

2. GUEST SPEAKER
Technology in Science presentation by John van Leeuwen (Head teacher, Science).
Presentation was conducted in Science Lab 1 with demonstrations of various experiments using computer based technology which are available to our students.
Excellent, informative and enlightening lesson based on 21st century learning.

3. PREVIOUS MINUTES
P&C Minutes 21 May were tabled. Correction to minutes: Kerry W was not present to adopt Treasurer's Report.

Motion: Minutes accepted – Lesley J proposed, Nick M seconded

Action from previous meeting
- Alice to speak to Bronwyn re: voluntary funds
- Karyn to organise student survey regarding canteen
- Mia to speak to Derek about graffiti
- Watering for garden

4. PRINCIPAL’S REPORT

   4.1.1. Executive council reviewed Melbourne Declaration 2008 report with the main goal being the promotion of equity and excellence in schools and secondly for all young Australians to become successful learners; confident & creative individuals and active informed citizens. Also reviewed 21st century learners’ needs and the need to equip students with new ways of thinking; new ways and new tools for working; and skills for living in the world.
   4.1.2. DEC is implementing “Great Teaching Inspired Learning” program to ensure quality teachers and in turn quality learners. From next year, teachers are going to have to fit into the Australian Framework to meet minimum teaching standards / requirements and improve literacy levels
   4.1.3. BGHS has a wide range of experiences for students and is constantly looking at better ways in doing things.
   4.1.4. BGHS outcomes for next 3 years – focus on quality learning and best practice, professional learning for staff, review curriculum to cater for needs of students, improve school organisation, regular information to parents, recognition and promotion of BGHS.

4.2. Alice M. together with primary placement panel reviewed over 300 application for Yr. 7 2015 placements. Also tracked data where students in the area are applying for other school placements.

4.3. Opening of hospitality kitchen – preparing for Master Chef activity. New TAS teacher is now delivering VET course for students.
4.4. Students attended the war memorial in recognition of aboriginal soldiers.
4.5. Debating team lost to Punchbowl boys.
4.6. NAIIDOC assembly – money collected for reading program for aboriginal students.
4.7. Staff nights out organised.
4.8. NSW Secondary Principals Conference in Bathurst was attended by Mia
4.9. Field Study Day – Year 9 BYOD students were looking at ways to use their devices more effectively. Another TAS group made sushi.
4.10. Asia literacy program called “New World, New Thinking” – with 4 Asian languages offered at BGHS. Also Asia focus across curriculum.
4.11. Band program attended the Eisteddfod program.
4.12. Future Events
   - Next P&C on 20 August 2014
   - Break the fast 16 July 5pm – come together as a community in the school hall.
   - Year 7/9 parent/teacher/student night 19 June –parent surveys on the night to be conducted – uniform policy, Yr. 10 exams, BYOD, Asia literacy, transition, no homework policy, etc.
   - Blue & Gold awards
   - Year 8 & 10 reports
   - State Junior music camp 15-18 July
   - Year 11 subject selection booklet
   - Year 10/11 options evening 17 July
   - Year 8/10 parent/teacher/student night 21 July
   - Gulgong Concert Band Tour 23-25 July
   - Education Week 28-1 Aug
   - School Council 30 July
   - HSC Trials 11-22 August
   - Jindabyne 10-15 August
   - Dance Showcase 25 August

5. **BUSINESS ARISING**

5.1 **Working Bee Ground project** – Effie Matsas presented proposed works for working bee 2014 (please see attached for details). Proposed dates for working bee in late July/August

Suggestions
   - use jasmine tricolour variety instead of jasmine star
   - good response to outdoor theatre recommendations
   - Consider option for seating in Section 4 (either bench type or planter) as students like to sit, instead of just a concrete standing area.

*Action: Effie M to submit budgets for approval.*

5.2 **Canteen Chairs/Tables** – School captains are keen to contribute to this project. 50 aluminium chairs to be ordered with 12 smaller tables (900cm diameter tables).

Expenditure for $4,500 approved. School will buy them for GST re-imbursement and P&C will forward payment.

*Expenditure proposed by Effie B and Christine seconded.*

Also suggestion to look at what can be done with the “dreary yellow wall/corridor” in the canteen. Perhaps a mural? Benches? Pot plants?

6. **TREASURER REPORT**

6.1 With 2 cheques deposited and 2 member payments, as of 18 June 2014P&C Funds at $30,792.35.
   - Two cheques include $4,500 uniform contributions and $7,500 in locker fees.
   - Cheque from Ray White $470 pending.
Treasury report adopted by Effie M and seconded by Erin D

Action: Effie M to submit budgets for grounds project for approval.

6.2 Uniform Shop Report
- No uniform shop report (apologies from Elaine)
- Parent suggested signage outside uniform shop to advertise fact that certain articles/sizes are not available instead of students waiting in line for 1 hour then to be told that item not available. Possible notices on web site.
- Another suggestion, perhaps having a pre-order form where students/parents can fill in and the items are packaged and ready for student to pick up. Maybe this can be done online?
- Parent concern about why students have different types of jumpers
- Concern about logos on school shirt. It is very different from what was approved at prior P&C? Girls do not like it. Girls are not buying it.

Action: Alice to discuss shirt logo with Elaine

7. CORRESPONDENCE

Request from parent for help with daughter’s representation at Water Polo NSW combined schools tour of New Zealand.

Request declined due to the policy that the P&C is not necessarily involved in the support of individual students but rather the school as a whole. Perhaps it can be done via approaching the SRC for fund raising opportunities.

8. GENERAL BUSINESS

8.1 Effie M bought up the fact that the wooden art room stools have worn sides which contribute to stockings being caught/snagged and damaged – suggestion to tape up the sides so stockings don’t get caught?

8.2 Janina acknowledged Tamra Palmer’s work producing submission for the Cancer Council Sun Shade initiative for shade over the green court (up to $20,000). Tamra also submitted proposal for Coles $1000 Landcare project for veggie patch, however BGHS was not successful. Tamra is reviewing upcoming grants.

8.3 Nick Miller – suggested producing thank you cards for guest speakers. If we can use a students’ artwork as the cover?

Action: Janina suggested running a competition for the artwork, together with the Photography competition for the school website. This is done via the Captains’ Program so if an email can be sent to captains.

8.4 Nick Miller suggested possible use of school facilities for community sport. Schools who have facilities are charging community groups for use, as a revenue raiser. Janina indicated that schools are DEC property. Mia mentioned that language schools use the premises. The soccer academy is using the BGHS soccer fields with no funds being charged, just a grounds maintenance agreement which is working well.

8.5 It was raised that there were two incidents where a teacher has not turned up for class and students (Year 10’s) taking the opportunity to pull down blinds and decide to watch a movie on the whiteboard as no teacher present.

Meeting closed at 9.15 pm - Next Meeting: 20th August 2014.